

EDI Trading Partner Information Form

1. Hub Information				
Trading Partner Name:				
Blackhawk Network Responsible Sales Rep: (Account Owner)				
Trading Partner EDI Website (if any):				
Date:				
2. EDI Qualifier & ID Information				
Please provide the following ID information as applicable				
ID Type	Production ID/Qualifier	Test ID/Qualifier (if different than production)		Comments
2.1 EDI Qualifier and ID ?				
2.2 GS ID (ONLY if different than EDI ID)				
3. Contacts				
Contact	Name	Title	Phone	Email
EDI Contact/Technical – Primary				
EDI Contact/Technical – Secondary				
EDI Contact/Non-Technical Business Owner /Store Operations/Accounting Accounts Payable Contact				
EDI Sample Specialist (person that will provide 850/Purchase Order samples for use in testing)				
Other Contact _____				
4. Specifications and Requirements				
4.1 What documents will you send to Blackhawk Network?	850/Purchase Order Information			
	997/Functional Acknowledgement			
	Other			
	Other			
4.2 What documents do you need to receive from Blackhawk Network?	856/Ship Notice Information			
	810/Invoice			
	997/Functional Acknowledgement			
	Other			
4.3 UCC128 Labels Required? Y/N				
4.4 Item Cross-reference required? Y/N (No if partner will map to Blackhawk Network UPCs)	Yes	No		
4.5 Other Requirements/Notes				
5. Communication & Transmission Frequency				
5.1 What Communication Protocol do you use for data transport?	Direct Connection	<input type="checkbox"/>	FTPS	
		<input type="checkbox"/>	SFTP	
		<input type="checkbox"/>	AS2	
	VAN	Name of VAN (Account VAN)		
5.2 At what interval do you send Purchase Orders? (pick one)	1/Day	<input type="checkbox"/>	5/Day	
	2/Day	<input type="checkbox"/>	6/Day	
	3/Day	<input type="checkbox"/>	Hourly	
	4/Day	<input type="checkbox"/>	Multiple Hour	
	Comments			